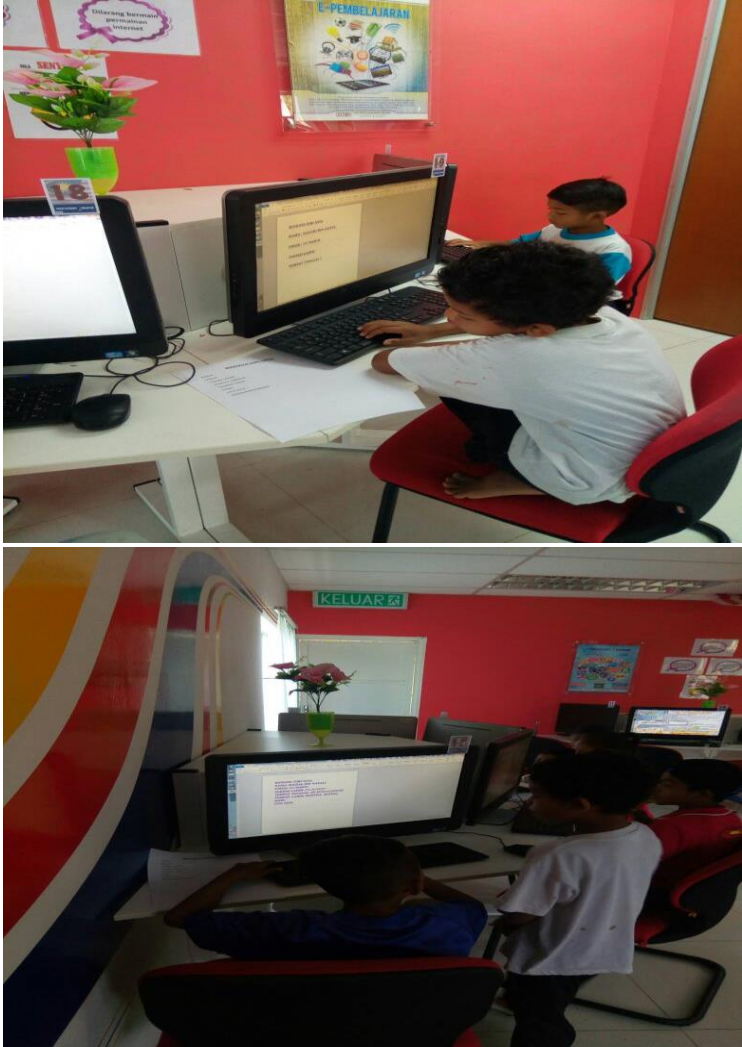


## Laporan Aktiviti

ITEM JENIS	INFORMATION MAKLUMAT	NOTES NOTA
<b>Name of event Nama acara / program</b>	KELAS MICROSOFT OFFICE (MC WORD) BIODATA	
<b>Date &amp; Time Tarikh &amp; Masa</b>	26 MEI 2017 2.30 PM – 5.30 PM	
<b>Location Lokasi</b>	PUSAT INTERNET 1MALAYSIA SG JUDAH KUALA LANGAT, SELANGOR	
<b>Purpose Tujuan</b>	Menghasilkan biodata diri.	
<b>Details of recipients Butiran Penerima</b>	<ol style="list-style-type: none"> <li>1. Sazairi Bin Saiful (070111-10-0701)</li> <li>2. Raizal Bin Razali (070721-10-2823)</li> <li>3. Ferdi Anak Abas (061015-10-1795)</li> <li>4. Astira Anak Abas (080311-10-1806)</li> <li>5. Nor Shafika Saziri Binti Saiful (080404-10-2250)</li> <li>6. Nazira Anak Zainal (080125-10-1300)</li> <li>7. Hairuddin Bin Bidin (050830-10-1173)</li> </ol>	
<b>Benefits of the contribution Kebaikan / kelebihan aktiviti</b>	<ol style="list-style-type: none"> <li>1. Peserta-peserta dapat mempelajari asas MC Word dan meningkatkan kemahiran menaip.</li> <li>2. Mereka juga dapat menghasilkan biodata diri mengikut kreativiti masing-masing.</li> </ol>	
<b>Main execution Pelaksanaan aktiviti utama</b>	<ol style="list-style-type: none"> <li>1. Pengenalan kepada fungsi-fungsi Microsoft Word.</li> <li>2. Menghasilkan biodata diri di Microsoft Word</li> </ol>	
<b>Supporting activities Aktiviti Sokongan</b>	Tiada	

ITEM JENIS	INFORMATION MAKLUMAT	NOTES NOTA
Photo caption Keterangan gambar	 <p>The top photograph shows a student in a white shirt sitting at a desk in a computer classroom. The desk has a computer monitor displaying a document, a keyboard, and a mouse. A vase with pink flowers is on the desk. The background is a red wall with educational posters, including one titled 'E-PEMBELAJARAN'. The bottom photograph shows a wider view of the classroom with several students at their desks. A sign above a doorway reads 'KELUAR'. The room has a red wall and a curved desk area with a blue and white stripe.</p>	

**KELAS MICROSOFT WORD**